

CDBA-NB Inc. Policy and Procedure			
Chapter:	General	PP No.	G 2.1
Section:	Activities	Issued :	Feb 2015
Subject:	CAMP POLICY	Effective:	Jan 2015
Issue to:	All Manual Holders	Page:	1 of 4
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Approved by:	CDBA-NB Inc. Board of Directors	Issued:	

1. POLICY

1.01 This policy is to provide guidelines to support the CDBA-NB Inc. Camp.

2. PURPOSE

2.01 CDBA-NB Inc. consumers who attend camp must be accompanied by their Intervenors.

Consumers are provided with recreational opportunities to assist them in breaking the isolation barriers. Camp is designed to be a tactile camp, so participants can enjoy many activities while at the same time improving their physical and emotional wellbeing. During camp, every precaution is taken to ensure camper safety, but in the event of sickness/accidents, CDBA-NB Inc. cannot assume liability.

3. SCOPE

3.01 This Policy and Procedure applies to everyone (consumers/parents/guardians, Intervenors, staff and volunteers) who attends CDBA-NB Inc. camp.

4. RESPONSIBILITY

Code of Conduct for EVERYONE who attend CDBA-NB Inc. Camp
(Parents, Siblings, Intervenors, Consumers, Staff and Volunteers)

4.01 This is a family camping experience; however, parent(s)/guardian(s), consumers and siblings are the only participants who are permitted to attend.

4.02 Individuals such as boyfriends/girlfriends, friends and relatives etc. are excluded from camp.

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- 4.03 During the camp weekend, parent(s)/guardian(s), siblings, Intervenors, consumers, staff and volunteers must adhere to all rules as set out by CDBA-NB Inc. policy. Everyone attending must behave respectfully towards each other at all times. Items which are unsafe, intrusive, in poor taste, or otherwise objectionable are not to be brought to camp. (ie. Knives, noise makers and certain printed matter).
- 4.04 Everyone is expected to participate in all planned activities as defined by the camp schedule and to be in appropriate dress, and obscene, discriminatory language and/or rudeness are not acceptable.
- 4.05 CDBA-NB Inc. reserves the right to expel, at any time, persons deemed to be behaving in a way that threatens the safety or well-being of themselves or others, or who place the property of the resort at risk.
- 4.06 CDBA-NB Inc. will have nursing staff during the camping weekend.
- 4.07 Drugs and Alcohol – Illegal drugs or alcohol will **NOT** be permitted by Intervenors.
- 4.08 Neither drugs nor alcohol is permitted during **any** camp activity involving the consumers/Intervenors.
- 5. DEFINITIONS**
- None.
- 6. REFERENCES AND RELATED STATEMENTS OF POLICY AND PROCEDURE**
- None.

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7. PROCEDURE

7.01 **Medications** – Consumers requiring medication while at camp must have a completed Medical Form. **This form must be completed and be signed by a parent or guardian before camp, all information is strictly confidential.** Parent(s) or guardian(s) must provide only the daily dose of the medication. The medication must be kept in the original bottles with the instructions visible. Consumers, if able, may keep and administer the medication with the Parents(s) or guardian(s) consent. Should this be the case, CDBA-NB Inc. will not be held responsible if a medication error occurs. CDBA-NB Inc. will provide “over the counter” medication such as, but not limited to, Tylenol, Aspirin, Advil, at the discretion of our medical personnel. Parent(s)/guardian(s) of the consumers with allergies must provide the consumer/Intervenor the appropriate medication needed in the event that the consumer is exposed to allergens. **CDBA-NB Inc. will not have EPI-PENs on site.**

~~7.02~~ 7.02 **Accommodations** – Consumers and Intervenors share, along with another consumer and Intervenor, a chalet. CDBA-NB Inc. will make every effort to place consumers with their choice of roommate; however, this may not always be possible.

7.2.1 Should parent(s) decide to attend camp, the protocol will be, parent(s), siblings, Intervenor and consumer share a chalet.

7.2.2 Intervenors must stay with their consumers at all times during the camp experience.

7.03 **Meals** – Meals at camp are prepared by a volunteer staff. If the consumer/Intervenor or family has a special dietary requirement that we may not have at camp (ie. Soya milk, gluten free products or vegetarian diet) please feel free to bring your own to camp. Any allergies must be on the camp application. Everyone is also responsible for their own supper Friday night; however, CDBA-NB Inc. will provide pizza and a corn boil later in the evening.

7.04 **Consent Forms/Cancellation and Refunds** – Consent forms must be filled out and returned to the office by the deadline indicated on the registration form. A cheque,

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made out to CDBA-NB Inc., for the amount of \$200.00 must also accompany the registration form.

7.4.1 If you cancel after the deadline indicated, the deposit cheque will be cashed.

7.4.2 If the consumer does not cancel and attends camp, the un-cashed cheque will be returned to the family via the Intervenor.

7.05 **Intervenor Hours** – Intervenors are paid 48 hours (Friday-Sunday). Intervenors leaving earlier than 2pm on Sunday, will have those hours deducted from their pay. (Exceptions may apply).

8. ATTACHMENTS

None.

**Approved by CDBA-NB Inc.
Board of Directors
August 27, 2012**

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